



JUNE, 1961

# THE TOASTMASTER

FOR BETTER LISTENING, THINKING, SPEAKING

MOBILE — TOASTMASTER TOWN OF THE MONTH

In This Issue

Operation

Convention

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## TOASTMASTERS INTERNATIONAL IS:

... a nonprofit, nonpartisan, nonsectarian educational organization which has helped more than half a million men through its program of self-expression and self-improvement. There are now more than 3,200 clubs which are located in every state of the Union, every province of Canada and in 39 other countries.

A Toastmasters club is an organized group providing its members with opportunities to improve their abilities to speak in public, conduct meetings and develop their executive abilities. In congenial fellowship, ambitious men help each other through actual practice, mutual constructive criticism and the assumption of responsibilities within the organization.

Each club is a member of Toastmasters International. The club and its members receive services, supplies and continuing counsel from the Home Office.

"As a man speaks, so is he."—Publilius Syrus, 43 B.C.

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# The TOASTMASTER

For Better Listening—Thinking—Speaking

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Through Operation Patrick Henry

# A Good Turn For Scouts

By THE HON. OTTO KERNER  
Governor of the State of Illinois

Toastmasters perform . . .

THE STRENGTH OF AMERICA lies in its youth. The hope we have for tomorrow, for a free world where we are at liberty to express our ideas and exchange them with others, is vested in today's young men and young women—our children today, our citizens tomorrow.

These children must be equipped to face challenges, to meet and solve problems, to conquer fear. They must be taught to listen intently, to think clearly, to speak intelligently. They must be trained to the best of their ability for what life has to offer.

Believing that the boy who can speak well will realize more success in whatever he does now, as well as in later life, the Chicago Council of Boy Scouts of America launched "Operation Patrick Henry." This is a public speaking training program for Scouts from age 11 to 17. Through this program, Scouts prepare themselves for speaking assignments before neighborhood groups, service clubs, business and civic organizations.

To make "Operation Patrick Henry" materialize, prominent men, skilled in public speaking, were needed to coach the Scouts. Realizing this, the Chicago Council of Boy Scouts recruited experienced speakers from several civic and business organizations. The majority of volunteer coaches were members of Toastmasters International, Rotary and Optimists—

organizations that know the value of speaking well.

These civic leaders willingly donated two Saturday mornings to coach the boys in speaking skills. Before attending the first session, each Scout who had been chosen to participate on the program was asked to prepare a five-minute speech on "What Scouting Means to Me." At the first Saturday session, a Scout gave his talk before his assigned coach. The coach rated him on speech preparation, language, grammar, voice, appearance, etc. When the Scout had finished, his coach gave him an evaluation to help him improve his talk. The boy was then instructed to revise and practice his speech for the following week. The next Saturday the Scout gave his speech again and was rated again. In this way the Scouts were groomed as "Patrick Henry" speakers, prepared to accept speaking assignments and tell the story of Scouting to the public.

"Operation Patrick Henry" was started in Washington, D. C., in 1956. Toastmasters in that area have played a prominent part in the program since its inception.

The first "Operation Patrick Henry" in Illinois proved so popular and successful in 1959 that the program was repeated in 1960. In fact, word of its success reached other Boy Scout Councils in Illinois, Michigan, Indiana and Wis-

consin. They requested information and material about "Operation Patrick Henry" to develop a similar program for their Scouts.

As a result of "Operation Patrick Henry" approximately 400 Chicago Scouts have delivered thousands of talks over the last two years in their churches and schools, and at meetings of various civic and fraternal organizations. This year during National Boy Scout Week, February 7-13, "Patrick Henry" Scouts helped the Boy Scouts of America celebrate their 51st anniversary. They appeared before many adult organizations in the Chicago area, and gave polished talks on "What Scouting Means to Me." It has become customary in the Chicago Council to invite a "Patrick Henry" Scout to represent the Boy Scouts at any event calling for a Scout speech.

"Operation Patrick Henry" could not have been successful if



the Toastmasters and other civic leaders of today had not donated their time and effort to help train the leaders of tomorrow. Public speaking is a valuable preparation for life. Opportunities are lost to many men, not because they lack good ideas, but because they lack the ability to express them.

The development of our youth as citizens of character, as leaders who can lead, who can think clearly and express themselves effectively, is essential if America is to fulfill her mission as leader of the free world. These volunteers from Toastmasters, Rotary and Optimists are helping to develop the world of tomorrow by helping to develop the youth of today. In what better way can men, as well as Boy Scouts, serve God and Country? ♦

*Governor Otto Kerner was born in Chicago, was graduated from Brown University, studied at Cambridge University in England, and received his Juris Doctor from Northwestern University School of Law in 1934. After some years in private practice of law, he entered politics and in 1960 was nominated for the governorship of Illinois by the Democratic party and elected by an overwhelming majority.*

*Together with his professional career went a career in the military service of his country. Kerner enlisted as a private in the Black Horse Troop of the Illinois National Guard in 1934, was promoted through the ranks to captain in 1941. He saw active service in the Mediterranean Theater, Africa and Sicily, later in the Philippines and Japan. On his release from active duty in 1946 he directed his attention toward reorganizing the 33rd Division of the Illinois National Guard, became a brigadier general in 1951 and retired as a major general in 1954.*

*Among his many activities, Kerner is a vice president of the Boy Scouts of America (Chicago Council) and for the past two years has been chairman of the Boy Scout program "Operation Patrick Henry."*

## The Value of Time Limits

By JAY ELLISON

"WHY DO YOU RESTRICT me to only two minutes for my table topic?" "Why do you stop me just when I'm getting a good start on a discussion during our business session?" "Why must I stay within an absolute time limit for my speech?" "Why-why-why do we have so many 'time limits' during our meetings?"

I'm sure that all of us have asked or wanted to ask one of these questions at some given time. When you did, did you get a satisfactory answer from yourself or someone else? Let's compare notes.

First, I believe the answer most often given is this: "Since our meetings are usually limited to only two hours, we must set exact time limits to assure as many members as possible a place somewhere on every meeting's program." None of us will argue with that answer; its philosophy is true and proper.

But there is another—and I believe equally important—reason for a time limit: It gives us the chance to develop the ability to express ourselves in a precise and direct manner. And, certainly, this

is one of the finest traits that a business man can possess.

This idea was recognized long ago. In fact, we have no less an authority than the Bible to quote. In I Corinthians 14:9, we find this statement: "Except ye utter by the tongue words easy to be understood, how shall it be known what is spoken? For ye shall speak into the air."

How many times have you talked with someone who kept repeating himself? used many unnecessary words? often stated "In other words . . .?" rambled around knee-deep in circumlocution rather than coming directly to the point? or over-used "uh's," "ah's," or "er's" because he had not trained his mind to think quickly and logically? Chances are you've met many of these "empty barrel" types of speakers. And, by the same token, how many of us are in the same boat?

Have you ever stopped to realize how many words you use in an average working day? Estimates show that the average business man speaks 10,000 to 20,000 words a

day. That's a huge amount of conversation. How much of it is wheat and how much chaff, we'll leave to you. Everybody talks. But do they talk effectively? Aye, there's the rub.

Talking effectively is a key to the door of leadership. We all have hundreds of occasions in our life to express ideas, to exchange information, to influence attitudes, and to use speech in directing efforts of people.

The old adage "Time is money" certainly applies here. A lengthy conversation or drawn out conference could easily be cut 50% or more if the people involved were able to express themselves in a precise, direct manner. Just stop a moment and think what that could mean in hard cash. For instance, if ten \$200 per week executives hold a conference, it costs the company \$50 an hour. Or, if 100 employees being paid an average of \$2.50 per hour waste only 30 minutes a day stumbling over verbosity, this would cost the company the staggering amount of \$32,500 per year.

Gentlemen, that ain't hay! It puts a high monetary value on the effects of properly applied time limits. Remember this the next

time the red light flashes or the buzzer sounds.

John Ray, English naturalist, has wisely said, "He that uses many words for explaining any subject doth, like the cuttlefish, hide himself in his own ink." Any Toastmaster can, during his club membership, become more proficient in saying exactly what he means.

Our present age seems to revolve around a wheel whose hub is the communication of ideas. This is a time in which one of the greatest assets in business, politics and social life is the ability to express ideas clearly and concisely without sacrificing courtesy. It is not an ability easily come by. It demands attention, thought, concentration and practice; but it is richly rewarding.

Why do we have time limits? What is their true value? Let's recap: First, they allow complete participation by all members at meetings. Second, they help us develop the valuable ability to speak in a clear, precise and direct manner. Both of these can make us better and more valuable persons. And, of course, this is and always will be one of the goals of Toastmasters. ♦



Jay Ellison is one of the charter members of McDonnell Club 2753-8, which meets at McDonnell Aircraft Corp. in St. Louis County, Mo. He was the club's first secretary, advanced to educational vice president, is now club president. At McDonnell, he is a supervisor of procedures and administrative functions in the Production Planning department.



## How a Canton, Ohio, club earned a Convention Curtain Call

By JOHN D. PUDDINGTON

"IT'S BEEN A PLEASURE to be here. God bless you one and all. See you next year."

With these words we made our curtain call. For a brief period, our club had held the spotlight at the 1960 International Convention at Atlanta. As we finished our skit and walked off stage, we realized that our convention curtain call was the climax to months of planning and work. Was it worth it? We think it was.

It all started months before, when we heard that the convention was to be held at Atlanta in August. Canton, Ohio, is quite a distance from Atlanta, but our club, 637-10, wanted to attend and participate. We had participated in Interna-

tional conventions before closer to home—at Washington and at Pittsburgh.

Why did we decide on a skit rather than a speaker? First, because if more men could participate, more would benefit by attending the convention. Second—well, I guess we like skits because we're all ham actors at heart.

After offering our services to the Home Office and receiving an assignment on a convention educational session, we began to make plans. We had a double problem: first, to write, prepare and present the skit, and second, to earn the money for the trip to Atlanta. We decided to attack on both fronts at once. The "On to Atlanta" commit-

tee appointed two sub-committees; one to direct the program, the other to finance the trip.

We started with a kick-off dinner, to which wives were invited. This was quite an event. Table favors were road maps with routes marked from Canton to Atlanta. These were donated by a member who worked for an oil company. Another member had written to the Chamber of Commerce of Atlanta for pamphlets and brochures describing the city. These whetted our interest. Tiny Confederate flags were given as souvenirs of the dinner. The letter from the Home Office was read, we brought out some of our ideas for fund-raising, our wives were urged to start saving for the trip, and as a stimulus, savings books of a local bank were distributed. After the program, we held an auction, and the first "On to Atlanta" money was in hand. Now all we had to do was to make the fund grow.

We tried all kinds of money-raising schemes—covered-dish dinners, summer hot dog dinners, spaghetti dinners, steak fries, bingo parties. With an objective like ours, interest was at top peak. Our club meets 52 weeks a year, and attendance was at a record high.

We bought out the house for an evening at the local Players Guild production. This gave our fund quite a boost, since we got a kick-back on each ticket. But our biggest single fund-raising item was our annual George Day dance.

The George Day dance is held on Washington's birthday to raise money for educational programs

of the 10 Toastmasters clubs in Areas 5 and 6, District 10. Each club contributes \$50 to cover expenses. Then the clubs are given tickets to sell at \$3 each. It doesn't take long to get the \$50 back—only 17 tickets. The rest is clear profit. Our club divided into competing teams, and sold a total of more than 190 tickets. The mayor of Canton proclaimed the week of the dance, "Toastmasters' Week." The affair was a smashing success.

In the meantime, the skit was developing. Our assignment from the Home Office was "Better Thinking For Better Programs." Since the skit was a club project, we used the entire club to develop this theme, via the brain-storming method. We finally decided we wanted to bring out these points: How to use a variety of ideas for better programing in our clubs, for table topics, themes and evaluations; where to find these ideas and how to develop them. We felt that variety is the strength of a club, variety in programs and evaluations. Variety keeps member interest high, and keeps the club at full strength.

After we had decided on the general approach, we turned it over to a skit writing committee, made up of Arthur Engelberg, Austin Lloyd, Artie Crowe and Gus Zielasko. When they had finished, they brought the skit to the club and read it for evaluation. Parts were assigned to the men who planned to attend the convention. Extra parts were written to be used if needed.

Naturally, we couldn't go in for elaborate scenery, since everything had to be transported. Members of

the cast were responsible for their individual props. But we did need one thing—a movable back drop, which was built by Andy Vegh and Bud Lloyd, and painted by commercial artist Austin Crowe. It bore the name of our skit, "Better Thinking for Better Programing," and was 12 feet long, 10 feet high. The entire cost to the club for building and painting was about \$55. It would have cost about \$400 if it had been done by a commercial company.

Rehearsals! We held them after each meeting, on other nights, on Saturdays, and on Sunday afternoons—it's hard to say how many. Our director began to lose his hair. The only time we didn't hold them was during club meetings for its tradition in the club that we never interrupt our six-month program, once it is set up. We did, however, hold a dress rehearsal for the club after all the parts were memorized, the backdrop completed and assembled. We asked the club for evaluation, and decided we needed still more practice sessions.

The backdrop was dismantled and packed on top of a car for transportation. The maps came out, the trip was started—it really was "Atlanta or Bust." Arriving at the convention city, we met for more

rehearsal, burned more midnight oil. At 3:30 a.m. on the day we were to perform, we were ready. The backdrop was reassembled, the actors were letter perfect.

From all indications, it was a hit. We even received a curtain call.

What were the results of our months of work and planning? We know we presented some worth while ideas in a clever and effective manner because we have had many requests for copies of our skit and for our club's mimeographed six-month program. From other convention sessions, we took back to our club a wealth of ideas for future use. Without question, all our members benefited by our convention experience. And we feel that our club has grown stronger. What we learned at the International convention helped us with better programing, better evaluation and better Toastmastering. We recommend the practice to all clubs. It takes time, thought and teamwork, but it pays off a hundred per cent.

That's our story. The convention is going to be near Canton again some day. We might not be on the program, but we'll all be there wearing our Club 637 ties and our Toastmasters lapel buttons, getting more ideas to help keep our club one of the best in Toastmasters. ♦



*John D. Puddington, member of American Legion Post #44 Club 637-10, Canton, Ohio, completes his two-year term as a member of the Board of Directors of Toastmasters International this July. A former restaurant owner, he is now Food Director for the State of Ohio. He is also director of the Eastern Ohio Restaurant Association. His hobbies include Boy Scout work and raising Basenjis.*

# Stay on the Vine

By HARVEY GANGON

WHEN YOU CUT THE VINE which feeds it, a pumpkin stops growing and starts deteriorating.

So it is with clubs. Groups which isolate themselves from the parent organization and try to struggle along in their own way are doomed to failure.

All of us belong to one great Toastmasters club—a club with over 80,000 members, which stretches all the way around the world—meeting in Bangkok, Bermuda and Idaho Falls—in small towns and in large cities. This “club,” of course, is Toastmasters International.

Our clubs of 30-40 members, our areas and our districts, are only subdivisions of the parent group. Yet each group plays a definite and important part in our Toastmasters education. They are, in effect, learning, training and practice groups.

The individual club is our first contact with the larger club. In the small group we learn a great deal. We learn to speak, to listen, to think on our feet, to evaluate. We study parliamentary procedure and how to conduct a meeting. We learn about people—about the things

and people that have affected the lives of our fellow club members.

We also learn—or begin to learn—about ourselves. We learn to assess our abilities, to discover our strengths, to know and correct our weaknesses. We begin to lose our fear of expressing our thoughts and ideas. We learn to organize our ideas for greatest effectiveness; to present them in a manner that will win an acceptable hearing.

In the area and the district we have the opportunity to learn, practice and grow by serving. We learn and practice leadership. We are trained as club leaders and in turn train others. We serve on committees and act as chairmen of them. We learn how to motivate people, how to help them to work with enthusiasm and how to obtain the best results.

But to acquire all this Toastmasters knowledge and ability we must participate in all groups. And to participate in all groups successfully, we must follow the education and training outlines furnished by Toastmasters International. These ideas have been tested and proved, their worth has been demonstrated



time and time again. The Home Office has developed them from years of experience, and makes them available to every Toastmasters club.

The first and most important guide to follow is, of course, the Basic Training manual. Basic Training is a guide, prepared to give each speaker practice in various types of speeches, to aid his progress in definite lines, and to enable each speaker to secure fair, helpful, constructive and systematic criticism as he continues his speech training.

Beyond Basic Training is a continuation course of projects in speech designed for men who have successfully completed the 12 Basic Training assignments and are ready for new experiences in speech. In these new experiences they can apply the basic principles they have mastered and find new ways to use their skill. It is the privilege and duty of every sincere Toastmaster to follow this constructive educational material.

Although Toastmasters International allows the individual clubs a great deal of autonomy in the operation of club affairs, the Home Office has many helps and suggestions for club programming and club progress. Many of these appear in *TM Topics*, a monthly

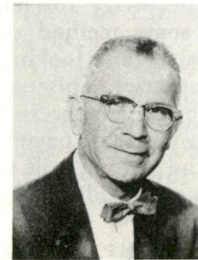
bulletin mailed to all club officers and available at a nominal subscription price to all past officers or members who wish to receive it. *TM Topics* offers suggestions on all phases of club operation, from program ideas to publicity news releases. It collects and disseminates ideas successfully used in various clubs around the world.

Another source of club ideas is the “Clubs in the News” department of *THE TOASTMASTER* magazine. Many good ideas can be found as clubs report a novel program, an unusual table topics idea, a successful ladies night or officer installation.

Other ideas are to be found in the officers kits which each Toastmaster receives when elected to club office. Good ideas are all around us, they need only to be recognized and used.

Toastmasters: to be successful, stay on the International vine. Participate in all learning, training, practice groups. Follow Basic Training, Beyond Basic Training and the club ideas and suggestions that are available to you. Only in this way can you be sure that you are getting full value for all your Toastmastering time.

More than half a million men testify to the benefits of this program. ♦



Harvey N. Gangon of Seattle, Washington, is a member of the West Side Club 389, and served as governor of District 2 during 1956-57. He is sales manager for the Hock Specialty Company of Seattle.

By following a few  
simple suggestions . . .

## Everyone Can Read Aloud

By RICHARD N. THOMPSON



**I**F YOU ARE in the public eye, sooner or later you will have to read something aloud to a group. What you read may be a report, or the agenda of a meeting, or it may be a letter. I hope it is not a speech, for few people can read a speech and make it interesting.

A Scot was once asked his impression of a new minister. He replied, "First, he read his sermon. Second, he didn't read it well. Third, it wasn't worth the reading." Herein is a *caveat* worth heeding, but in reverse order. First, be sure that what you are reading is worthwhile and that by its nature it has to be read. Second, *learn how to read in public*. The third drawback of reading in public will not then be held against you.

Anyone can learn to read well in public if he has a reasonably clear voice, knows enough about English to avoid mispronunciation of words and has learned some of the tricks of reading aloud.

In a speech class I once con-

ducted in the Service, I proved by experiment that almost any person who follows a few simple rules can read aloud so that his audience will believe he has memorized or semi-memorized the selection, or that he is speaking from notes.

It has been said that only one person in a thousand listens to one speech-reader in a thousand. This is because those who read a speech generally keep their eyes glued to what they are reading. *The drawback to most reading aloud is loss of eye contact.* But if the reader can look away from the manuscript and at his audience for the time necessary to pronounce about four or five words, eye contact will be preserved.

It is necessary for most people to use some method of keeping their place while looking up from the manuscript. This can be done by having the manuscript typed on a narrow sheet of paper or a card where the writing will not exceed five inches in width. The thumb of

the left hand is then used to mark the place on the left side of the page, and the right thumb to mark the place on the right side of the page. Where you stopped reading when you looked up is between your two thumbs.

You can add to the smoothness of your reading if you place between parentheses groups of words which can and should be read together, such as prepositional phrases or relative clauses. Words which need emphasis should be underlined. If you find difficulty in keeping your place even with these helps, make it still easier by using a two-colored ribbon on your typewriter. Put the parentheses on the left side in black, those in the center of the page in red, and those on the right in black again. Your reading place is between your two thumbs, either before the red phrase, at that point, or to the right of it. With a bit of practice, you will read like a veteran.

Your aim should be to look away from your manuscript for an average of four words at a time. But to do so slavishly would result in choppy reading, for word groupings do not fall into such a regular pattern. Read words in the groups into which they naturally fall.

For instance, take a sentence like: "In the morning some people go to the office by car, some by train, some even walk." *In the morning* is a prepositional phrase. The words belong together. The next eight words may be arranged in several different ways. Let's place together as many words as can comfortably be placed together.

Example: "some people go to the office." In the same way "by car," "some by train," "some even walk," are natural groupings. Thus we have the following: (In the morning) (some people go to the office) (by car) (some by train) (some even walk.)

You will be averaging a little better than three words to a group. With practice you can read by groups as many as five to six words. If you manage to read more than six or seven words at a time you will find that you have memorized or half-memorized your material.

Remember: It is not enough merely to be able to keep your place and maintain eye contact. People in your audience must be able to hear you. *Read loudly enough so that persons in the back row can hear.* If you doubt your ability to do this, station a confederate in that rear row and have him cup his hand to his ear if he cannot hear you. This gesture looks natural enough not to distract the attention of those sitting around him, and I have learned from experience that such a signal can be seen from the platform where other signals are either not observed or are misread.

Since most people in an average audience object to being read to, be sure that they understand why you're reading. Let them understand that you are reading something which from its nature must be exact, and cannot be treated haphazardly, such as a report which has just been completed, a telegram which has just arrived, a legal citation or passage from the bylaws,



the agenda or program when a printed one is not available. Or see to it that they realize that what you are reading is so worthwhile in itself—a passage from the Bible, poetry or other great literature—that it must not be paraphrased. Then make your reading of it as worthwhile as your material.

One of the dangers of reading aloud is going too fast. If you read too rapidly your words will have overtones and become jumbled and unintelligible. Pronounce your words carefully and distinctly. In your practice, check all new words with the dictionary, even if you are reasonably sure you can pronounce them. In the case of foreign words or names, write a phonetic pronunciation for your own use.

Remember to enunciate well. If your audience is in a long room or a large auditorium, over-enunciate the beginning and ending consonants of important words. Slurred speech is unpardonable at all times, but doubly so when you are reading aloud. If possible, check the acoustics of the room in which you are going to read beforehand; if there are echoes, see if they can be avoided by the hanging of a curtain or a rearrangement of chairs.

Learn to color words. Learn to make the most of ugly-sounding vowels such as the flat “a” in “nasty,” and the flat “u” in “ugly.”

Dramatize. If you have a sentence like “We must make every effort to smash this nefarious measure,” the important words are “smash,” “nefarious,” and “measure.” The word “smash” must be emphasized in a very masculine, hard tone. “Nefarious” must be pronounced as if it were a slimy thing, a word you despise. “Measure” need only be distinctly pronounced, so that they understand the word.

Empty words, such as “in the”, “of the”, “by the”, etc., are normally just pronounced. In such a phrase as “This needs to be done at the very first and not as a last resort,” the empty words are found to be as follows: (to be) (at the) (and) (as a). The most important words are *first—not—and last*. Of course, in Lincoln’s Gettysburg Address, the phrase “Government of the people, by the people, and for the people,” is an exception proving the rule.

If you will follow these suggestions, you may read in public whenever necessary, and you will find people will listen to what you read. Remember always: *do not read what you can memorize; always read your selection or report over to yourself at least once before reading it aloud; and above all—don’t fumble, stumble or mumble!* In this way you can avoid the pitfalls. ❖



*Lt. Col. Richard N. Thompson, AF, Ret'd., of Jacksonville, Ala., is past president of Club 2476 and assistant Area 9 Governor, District 48. He has been a teacher of speech in the University of California Extension Div., and during his active military career conducted a number of speech classes. He is the author of a book, “Languages of the Philippines.” He is a frequent contributor to technical and literary journals.*



Your club image . . .

## Mister Sergeant-at-Arms

By MAURICE F. RONAYNE

THE MEMBERS were arriving for the meeting. They were greeting each other, laughing, talking, chatting in little groups of two and three before taking their places. Over at the side a new man stood—alone.

This man had come to the Toastmasters club meeting on his own initiative. Someone had told him about the constructive good fellowship offered by Toastmasters. He couldn’t help wondering where it was. Later, during the course of the meeting, he got acquainted with a few of the members. But the bad taste stayed in his mouth. He didn’t come back to the club.

A club decided to hold its officer installation meeting at a different restaurant than the one where they habitually met. It was to be a show-piece affair, for members and their wives and guests. It wasn’t. The timer and the lectern had been left behind at the old meeting place;

the atmosphere of a typical Toastmasters meeting was lost. And unfortunately, no one had told the proprietor of the old place not to have meals prepared that night. The result—the club had to pay for meals not even eaten.

Now where do we place the blame for these misfortunes? On the club officers, the members, or at least the sergeant-at-arms? The answer is: *on all of them.*

Although the sergeant-at-arms has the specific responsibility of seeing that these accidents do not happen, he may not have been made aware of his duties or sufficiently impressed with the significance of his job. The senior club officers may not have taken the time to instill in him a knowledge of the importance of his post. The club membership may have frivolously elected to the job someone brand new in the club, or a popular fellow who had no qualifications for it.

All these attitudes are entirely wrong, and extremely harmful to the effective operation of the club. Sergeant-at-arms is one of the most important jobs in Toastmasters. Note how Toastmasters International describes the post:

"The office to which you have been elected bears an ancient and honorable title. The word 'sergeant' comes from a Latin word meaning 'to serve.' In the old English feudal law, the sergeant-at-arms was an official required to be in immediate attendance on the person of the king. He was the king's confidential and fully trusted attendant. In the modern legislative or deliberative body, he is the officer who has to preserve order, arrest offenders and carry out the orders of the assembly or of its chairman."<sup>1</sup>

The sergeant-at-arms has an important job to do. He should be elected because he is a good member; that is, a Toastmaster who has been faithful in his club attendance, has shown close attention to doing a good job on his Basic Training speech assignments and has demonstrated an eagerness to take a more active part in club activities.

Unlike many organizations where a man may be elected to a job because of his executive ability, or in some sad cases simply because of his popularity, Toastmasters take a different tack. Toastmasters choose their leaders on ability, yes. But, of equal importance, Toastmasters choose men for office who will be able to broaden their experience and learn their jobs.

The post of sergeant-at-arms offers these opportunities because

many of its duties and responsibilities are of this type. He:

- is chairman of the social and reception committee, which assists him in greeting members,
- has as an important obligation the arrangement of tables, timing device and other club properties at each meeting,
- cares for them at the end of the meeting,
- assures the comfortable seating of members and guests,
- introduces guests and visitors to members as they arrive,
- informs non-members concerning Toastmasters by using such printed materials as will accomplish this,
- keeps the club's guest book."<sup>2</sup>

As the greeter, the sergeant-at-arms holds the key to the further growth of the club. Without any hesitation he must go to meet the guest, get his name, see to it that he gets a nameplate, and have him sign the guest book. Then the alert sergeant-at-arms leads him to the club president for a brief introduction. Next on the circuit should be an introduction of the new man to the administrative vice president, so that this officer knows he has another man as a prospect for membership.

With formal introductions completed, the sergeant-at-arms can then either return the new man to the member who brought him, or if he came alone, introduce him to other members. Above all, the top-notch sergeant-at-arms who knows his job *never* allows the new man to be an island in a sea of strangers, to stand alone.

2. "Helpful Suggestions for the Club President, His Officers and Committees," by Toastmasters International.

The next important task for the sergeant-at-arms is his job as arranger of the club's social functions. It is here that the ambitious sergeant can try his mettle at organizing and planning an important club fete.

I have found the following list a handy reminder of things to do to prepare for social events:

Get the facts for yourself and for the club membership. These facts should include:

1. What dinners are available for what prices?
2. If there are two or more dinners at one price, can dinner guests select different meals at the same price?
3. To get one price, does the entire club have to choose a meal within the price range or can individuals pay more for a more elaborate meal?
4. Is the tax included in the price quoted per meal?
5. Gratuity? Is the tip also included in the quoted price?
6. Where is the place? Be sure that the telephone number, address, and a map if necessary are sent to members as aids in locating the meeting place.
7. Is there a parking lot handy?
8. Find out how many members plan to attend the function as soon as possible.
9. Report fully to the member-

ship on the proposed meal. Don't say: "The choice is chicken or steak." Be sure to find out what kind of steak—glorified hamburger or a solid T-bone.

10. Coordinate with the educational vice president any arrangements for entertainment you may want to make.

11. Have your committeemen on hand for greeting duty at the social gathering.

12. Make sure that the necessary Toastmasters accessories are brought to the special meeting place. These may include timer, warning light, lectern, a longer extension for electric fixtures, guest book, and others.

13. Don't forget to inform the proprietor of your regular club meeting place, that there will not be a meeting there on the usual night.

14. Be sure that all guests have an opportunity to sign the club guest book at the special meeting.

Mister Sergeant-at-Arms is the first club officer that the new man will meet. In this vital moment when judgments are often fixed for all time, the sergeant-at-arms represents your club image. Good, bad or indifferent, the impression he makes is apt to be the one which will win or lose for your club a potential friend and fellow member.

*Maurice F. Ronayne is an advisor to the U. S. Department of Labor on Automatic Data Processing Systems, Washington, D. C. He is past president, educational vice president and sergeant-at-arms of Harrisburg (Pa.) Club 885-38, and past sergeant-at-arms and current secretary of Junior Board of Trade Club 640-36 in Washington.*



1. Form 1030-a, "And You're the Sergeant-at-Arms," by Toastmasters International.

## Toastmaster Town of the Month



**T**WO HUNDRED AND FIFTY YEARS AGO, the Sieur de Bienville dropped anchor in Espirito Santo Bay and established in the name of the King of France a small garrison which he named Fort Louis de la Mobile. This year Mobile, Alabama, celebrates its 250th birthday; the once-quiet little garrison is now a busy American city of over 200,000 people.

Mobile has had an exciting history. Associated with it are many famous names: De Soto, Tecumseh, Jackson, Lafayette, Cadillac, Gorgas, Raphael Semmes, Davy Crockett. Here at the battle of Mobile Bay Admiral David Farragut gave his immortal command: "Damn the torpedoes! Full speed ahead!" Mobile was the last Confederate citadel to fall in the Civil War. The first submarine in the world was built here, and the last cargo of African slaves in America was landed on its wharves. It was the first capital of the Louisiana Territory and has lived under six flags: France, Spain, England, United States, Republic of Alabama and the Confederacy.

Mobile is known as the "city of flowers" for its world-famous 30-mile Azalea Trail and its azalea-filled Bellingrath Gardens (see cover picture). Its Mardi Gras celebration is the oldest in America, featuring 17 spectacular street parades and over 50 masked balls. The city is an important chemical and paper producing center, and a large share of ore for America's steel and aluminum plants comes through its tipples. It is the home of Brookley Air Force Base, and its docks have long been among the world's finest cargo-handling facilities. Cultural Mobile boasts a fine symphony orchestra, opera, ballet and theatres. Fishing, hunting, boating, swimming and golf are year-round sports.

Toastmasters in Mobile share the rich tradition of the historic city and in this centennial year one of the oldest clubs east of the Mississippi celebrates the 20th anniversary of its founding. This is Mobile Club 226, which when founded in 1941 became the first TM club in Alabama and the second in the South. It is the mother club of sprawling District 29. Other clubs in Metropolitan Mobile are Knights of Columbus 1002, Cosmopolitan 673, Brookley Officers 2967, Fairhope 2966, Azalea 691, Port City 998, Spring Hill 808, Hilltoppers 3232. And in this centennial year, Mobile 226, named for the city of Sieur de Bienville, presents its newest offspring, Bienville 3226.

Toastmasters of the world borrow Club 226's slogan and propose a "Toast of the Coast" to Mobile, wishing the city and its Toastmasters happy anniversary. ♦



### Excellent Publicity

Toastmasters of Club 1617-24, Hastings, Neb., are delighted with the excellent article on Toastmasters which recently appeared in "Flame," a magazine published bi-monthly for the employees of the Kansas-Nebraska Gas Company, Inc.

Besides the some 900 employees and their families, the magazine is received by radio and television stations and newspapers served by the Kansas-Nebraska Natural Gas Co. in Colorado, Nebraska, Kansas and Oklahoma. It is also mailed to educational institutions in the area and other interested parties in an estimated 20 states.

The article was prepared by the public relations department of the Kansas-Nebraska Co., with the assistance of Jim Warden, administrative vice president of the Hastings Club.

### Hastings Club 1617-24 Hastings, Nebr.

\* \* \*

### Toastmasters and Management

Three Northern California clubs, Lockheed El Dorado 2529, Orbiters 2943 and Dawn Busters 1368, recently held a joint meeting to demonstrate the partnership between Toastmasters and company management. Most of the members are employes of Lockheed Missiles and Space Division at Sunnyvale and Palo Alto, Calif. Dr. Ralph C. Smedley and



Hastings Club Ad. V.-P. Jim Warden (right) discusses TM article in "Flame" with Kansas-Nebraska Natural Gas Co. Pres. D. S. Whiteman.

Hershel J. Brown, Lockheed vice president and general manager, were guest speakers. Theme of the meeting was "Leadership through effective communications."

About 60 Toastmasters and 94 guests attended the meeting, including Past International Director Joe Williams, District 4 officers Governor Giesell and Lt. Governor Bob Knotts, Area officers Dynie Post, Don Hartman and Paul Bashford, and a number of Lockheed managers who were paying their first visit to a Toastmasters club meeting.

**Clubs 2529, 2943, 1368-4  
Sunnyvale-Palo Alto, Calif.**



Dr. Ralph C. Smedley presents Smedley Award for Outstanding Achievement to students of his namesake school—Santa Ana Smedley Jr. High School. Left to right: Steven Gebow, Rhea Perkins, Dr. Smedley.

Norway will soon have TM clubs if plans that Olaf Braten (center) is taking home from Nampa, Idaho, are successful. Dr. Braten is in U. S. doing research in sugar beet production. Left to right: Int. Dir. Richard V. Keim, Braten, Club 324 Pres. Fred W. Lance



Nevada's American Legion-sponsored speech contest judged exclusively by Toastmasters of District 59 had three high school girls in finals at Reno. TM judges and contestants, left to right, standing: Bill Ellis; Winner Barbara Hardin, Thomas Cooke, Robert Fox, Fred Ayoma. Seated: Patricia Schofield, Joe Bugica, Past Dist. Gov. Ensio Tosolini, Dist. Gov. Alex Coon, Bonnie Tilford.

Rear Admiral Basil N. Rittenhouse, Deputy Chief of Staff, USFJ, presents Certificate of Merit to M/Sgt. John M. Loree at 4th Annual Samurai Toastmasters Club banquet and officer Installation, Fuchu Air Station, Japan.



Nationwide Toastmasters 753-40, Columbus, Ohio, set stage for open house guest night. Left to right: Pres. Paul Reichardt, Past Pres. J. R. Willis, Admin. Vice Pres. Warren Burnette.



J. I. Montalvo, TMI consultant on Latin-American Activities and an Aerojet engineer, received awards from Aerojet and TMI for completion of Basic Training during a meeting of Aerojet and TMI officials. Left to right, J. S. Warfel, vice president, Avionics Div., Aerojet General; Montalvo; Harry Harvey, director, Membership Services, TMI; Maurice Forley (standing), executive director, TMI, and A. L. Wilson, manager, Management Development Div., Aerojet.



Sam Hathorn, center, immediate past governor, District 50, receives trophy from Paul Mayekawa (left) as TMI Director Max Sacks stands by. Occasion was "This Is Your Life" tribute to Hathorn for outstanding services to Toastmasters.

Winners of Little Nipper Club's permanent trophies pose with their awards. Left to right: George A. Liessling, Sidney Z. Daroff, Albert Posner, Joseph P. McNichol. Club members are employees of RCA, Camden, N. J., awards represent RCA's famous trademark.





Capt. S. C. Linholm (left), Commander, 11th Coast Guard Dist., presents letter of appreciation to Club 74 Pres. Walt McCracken for sponsorship of U.S. Coast Guard Annual Achievement Awards presentation.

### Club Goes Coast Guard

Sunrise Toastmasters 74-3 in Phoenix is probably the best known Toastmasters group in Arizona as a result of its February 21st meeting. Preceding the meeting, radio KOY aired spot announcements throughout the day. A 10-minute segment of the meeting was broadcast over the same station and televised by KTAR-TV, and the Phoenix *Gazette* covered it in two comprehensive articles, complete with three-column photo.

The occasion was the presentation of the three National Coast Guard Appreciation Awards, made annually to persons giving the greatest service in promoting and publicizing achievements of the U.S. Coast Guard. For the first time in history, all three awards went to Phoenicians: Mrs. Esther Clark, feature writer for the Phoenix *Gazette*; Robert Vache, program director of KTAR-TV, and William Lester, staff announcer of KOY. The presentation program was sponsored and conducted by Sunrise Toastmasters.

Participating in the ceremony were The Hon. Paul M. Fannin, Governor of Arizona and charter member of Club 74; Capt. S. C. Linholm, Commander, 11th Coast Guard District, Long Beach, Calif.; Commander E. F. Tompane, USCG Reserves, Phoenix, and C. T.

Dickson, Area 3 governor. Capt. Linholm presented club President Walt McCracken with a letter of appreciation to the Sunrise Club for its services and said he was so impressed with Toastmasters that he would join a club in the Long Beach area soon.

### Sunrise Club 74-3 Phoenix, Ariz.

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### Attend Gavel Club

Members of Lancaster Club 1666-12 and Edwards 129-12 recently made a round trip of 270 miles to join Toastmasters from Covina 76-F, West Winds 2436-F, Town & Country 62-F and South Hills 2141-F for a meeting with Gavel Club No. 1, at the California Institution for Men, Chino, Calif. The occasion was the installation of new officers, who were apprised of their official duties and responsibilities by Area 4, District F, Governor Sam Gray. The meeting was attended by 40 Gavel Club members and 25 guests.

### Gavel Club #1 Chino, Calif.

\* \* \*

### Smashing Table Topic

The manager of the Pick-Georgian Hotel almost had a heart attack when he ventured into the dining room where Evanston Toastmasters were holding a table topics session. Topicmaster Dick Hannan had brought with him a number of dishes that his wife wanted to get rid of, and announced that for every speech that rang the bell, he would break a dish. The speeches were so good and the broken crockery so thick that it took some fast Toastmastering to persuade the manager not to sue the club.

### Evanston Club 928-30 Evanston, Ill.

### Program for Traffic Club

Members of the Traffic Club of Houston, an organization of some 600 members, were given a shortened, though complete program by Traffic Club Toastmasters 3055-56. Participants drew their assignments by lot, dramatizing the instant preparedness of all members. Every member of the club had an opportunity to participate. About 200 members and guests attended the combined meeting of the two clubs.

### Traffic Club Toastmasters 3055-56 Houston, Tex.

\* \* \*

### Red Warning

Toastmasters of Club 212 speak with eloquence and sometimes at too great a length, decided Toastmaster Harry Sartori, who proceeded to change the small red warning light on the TM Timer for a violently flashing lamp with a power of 60 watts.

Club members report that meetings

have proceeded with surprising punctuality since the red warning has dramatically warned speakers they are on overtime.

### Northrop Club 212-50 Hawthorne, Calif.

\* \* \*

### Bosses Night Promotes Membership

Oshkosh Club 1483-35 recently held its first "Bosses Night" program with 22 members and 20 guests, including District 35 Lieutenant Governors Gene Haluschak and Des Kingsley. Principal speaker of the meeting was TMI 2nd Vice President Frank I. Spangler of Milwaukee, whose theme was "Toastmastering and Communications."

As a result of this fine program, the Oshkosh Club gained two new members and have pledged to help form a Toastmistress club in their community.

### Oshkosh Club 1483-35 Oshkosh, Wis.

### CARLETON 'CAP' SIAS

Carleton 'Cap' Sias, beloved Toastmaster of Waterloo, Iowa, and past president of Toastmasters International, died April 10, 1961. He was 83 years old.

Mr. Sias was born near Rochester, New York, attended Cornell University Law School, was admitted to the New York State Bar in 1900. Three years later he began his practice of law in Iowa.

Mr. Sias joined Waterloo Toastmasters 101 in 1940. In 1946 he was instrumental in organizing District 19, which then comprised the States of Iowa, Nebraska and South Dakota. In 1949 he was elected to the Toastmasters International Board of Directors, and two years later served as International President.

Expressing the sentiments of Toastmasters International, President George J. Mucey said, "Toastmasters who knew and worked with 'Cap' Sias enjoyed a rare privilege. He was both a practical and inspirational leader. The healthy and growing position of Toastmasters today is in part a memorial to his efforts."

# Breakfast with the Founder

By VERNON DAVIS

AT THE 1960 TMI convention in Atlanta, I had breakfast with the Founder. It wasn't a tete-a-tete breakfast with Dr. Ralph C. Smedley; several hundred other Toastmasters were there. Breakfast with the Founder is an annual event at the convention, at which time Dr. Smedley presents certificates to Toastmasters who have completed Beyond Basic Training.

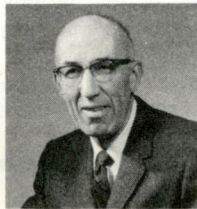
But if I could suggest an alternate title for the event, I would like to call it "The Art of Running a Meeting." For this is what we saw: a meeting conducted with skill and art, in which Dr. Smedley clearly demonstrated his excellent ability and why he is known as "The Toastmasters' Toastmaster." The entire meeting was well organized, planned, timed.

Speakers for the program had obviously been carefully selected. I would guess that Dr. Smedley had either heard them personally on his travels or that they had been carefully selected by their district governors. Each speaker brought some special message tied in with Toastmasters. Even the humorous speaker—and a very fine one, too—told how Toastmasters had benefited him over the years.

The meeting, held on the top floor of the hotel, was scheduled to last one hour and 50 minutes. I am sure that Dr. Smedley realized early in the meeting that it would be necessary to adjourn ahead of schedule, because of the difficulty in transporting so many Toastmasters from the roof to the main floor in time for the educational session to convene at 9:30. But there was no hint of haste or flurry. Dr. Smedley demonstrated his marked ability as a Toastmaster. In his gracious manner, he gave a hint on the subject and put each speaker at ease as he introduced him.

There was no deviation from the program, no comments or apologies for doing this or not doing that. The program was so interesting and ran so smoothly, it was over before we realized it. And to show us further how to get things done properly, Dr. Smedley brought his meeting to a close ten minutes ahead of schedule, so we could be on time for our next meeting!

I wish every Toastmaster could have breakfast with the Founder. He'd see an exceptionally fine demonstration of how to preside at a meeting. An object lesson and an inspiration. ♦



Vernon Davis, member of sales executive staff, R. J. Reynolds Tobacco Co., Winston-Salem, is past president of Reynolds Club 1148-37 and is currently serving as lieutenant governor of District 37. He has been a Toastmaster since 1955.

Taped Toastmasters talks suggest . . .

# Careers for Youth

By CHARLES C. VANCE

STUDENTS AT THE RICH Township High School at Park Forest, Ill., are receiving help in selecting their careers through a novel service inaugurated by Park Forest Toastmasters Club 1717-30.

Fourteen members of the club have completed "career tapes" for the students to use in selecting their fields of future endeavor. The plan marks a new development in the school's guidance services and T. C. Tollefson, chairman of the Division of Science and Mathematics, believes it is the first program of its kind in America.

To make the tapes, each Toastmaster sat down with Tollefson and discussed his occupation, explaining the opportunities it offered. David Anthony discussed the ball-bearing industry; Gordon Berkstresser, textiles; John Breese, insurance; Arthur Bruninga, advertising; Norman Carmody, printing; Robert French, the U. S. Army. The lumber industry was explored by Robert Haines, Al Hatfield and DeWayne Hasselbrock spoke on chemical sales and engineering, John Kroyer on accounting. Public health engineering was the subject

for John Rademacher, while James Stine told of opportunities in the aluminum industry. Dr. Sol Tannebaum discussed optometry and Charles Vance described the field of public relations.

The tapes were edited and given to the school. They will be kept in a permanent library and will be added to from time to time.

Arrangements for the tape-recorded discussions were made between Tollefson and John Kroyer, club president. Student Robert Kossuth handled the engineering duties, and the project was supervised by Ray Bess, guidance director for the high school.

"These career tapes will be played in class for the students during their first year," explained Tollefson. "Later, during their individual discussions with Mr. Bess, a selection of the tapes will be used for further pinpointing of careers."

The 14 members of the Park Forest Toastmasters Club who contributed the career tapes have provided a valuable community service. But there is even greater personal satisfaction in the knowledge that in sharing their experiences with youth, they may have provided for the development of a future leader in their profession or industry. ♦



Listening to one of the 14 career tapes made by members of Club 1717-30 for students of the Rich Township High School are, left to right: Ray Bess, director of guidance; T. C. Tollefson, head of science and mathematics department, and Club President John Kroyer.

# PERSONALLY SPEAKING

By RALPH C. SMEDLEY, Founder

## Let's Seek Friendly Help

All of us can agree that the constructive criticism, or evaluation, which we receive in our Toastmasters clubs leaves much to be desired. Our fellow members are either too careful about hurting our feelings, or too lacking in understanding of the principles of evaluation, to give us the frank and friendly criticism which we need. This is one of the fields in which we have much to accomplish.

But we are not altogether helpless. There is a source of helpful criticism which many of us have not used, although it is available to all of us. Here is a suggestion which will help, if you use it.

You have some good friends in your club who are willing to help you, especially if you are willing to help them in return. When you have a speech in prospect write it out in full, well in advance of the time when you will deliver it. Then ask the friend whom you have selected if he will read the script, and give you his honest comments on it.

Ask him to consider your diction, your use of words and your grammatical construction. Ask him to watch for awkward arrangement, for unclear statements, for poorly chosen words. Ask him also to consider the selection and arrangement

of materials. Are the materials interesting, and are they logically and effectively presented? Is the conclusion clear and definite, so as to lead to accomplishment of purpose? Ask your friend to be very frank in his comments, and listen to him in a receptive attitude—not one of resentment when he points out faults.

Take time to discuss your thoughts with him, as to their general interest and as to the manner in which you have set them forth. Ask him to tell you, honestly, whether the material is of interest or benefit to him.

Perhaps you will not be willing to take the time to write the speech in full. I recommend that you do it, for in the writing you will gain much. But if you are too busy or too indolent to write it completely, make a full outline or synopsis of it, which will give him a clear idea of your purpose and your plan to accomplish it.

Ask him to pay especial attention to your grammatical errors. Many men fail to realize how important it is to use good grammar in all their talking, particularly in public speaking. It is possible that the evaluation of your use of words and sentences might be good for the critic as well as for you. He can identify some of your faults with his own.

After you have given the speech, invite the friendly critic out for lunch or some occasion which will afford time for an unhurried conversation. Ask him to tell you how you did in speaking. Ask particularly about whether you made the purpose clear, and whether your manner of delivery was satisfactory. Always ask for suggestions for improvement, and give heed to them.

Bear in mind, and suggest tactfully to your critic, that faulty use of gestures is of secondary importance to the speaker who really wants to improve. Always he needs to know whether his speech had a point, and whether he made this point clear to his hearers. Did he "make the sale"?

Tell your friend that you will be glad to reciprocate if he wishes you to do so. In this manner you may build up a little two-man club, not for mutual admiration, but for mutual helpfulness through frank and friendly exchange of ideas.

## The Voice of the Speaker

"What the world needs today is an epidemic of better voices. Harsh, unfriendly, unpleasant, tight, nasal, squeaky, scolding, raspy, mumbling voices abound. Really good ones are a rarity.

"Not only the public speaker needs a better voice. Every person who talks shares the need. Whether you speak from the platform, from behind the counter or from a seat at the breakfast table, you can make yourself more popular and the world a more pleasant place for human occupancy if you will learn

to use your best voice in the best way."

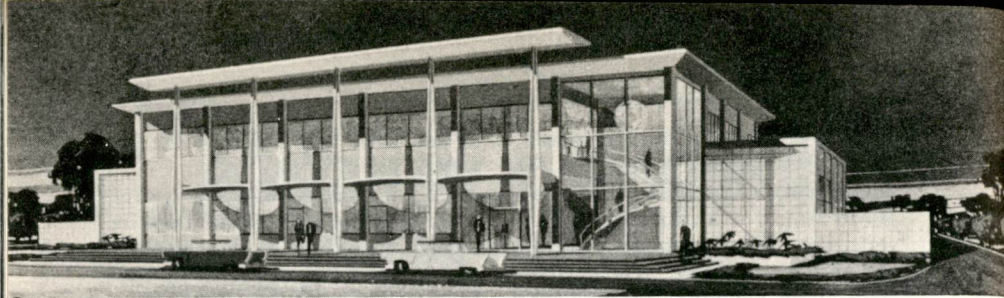
Those sentiments are quoted from the first part of the book entitled "The Voice of the Speaker," which was first published in 1949. I wrote it to meet a need which was evident then, and which is still more so today. Many copies of the book have been sold, and some readers have told me that it helped them, but we have not yet made much of an impression, as you can discover by listening to the voices around you—and to your own.

We know that every normal person has the equipment for producing a pleasant voice, but we know also that a great majority of people are quite unconscious of the way their voices handicap them, because they do not make the right use of their natural equipment.

Fundamental causes of poor voices are two in number: First, faulty breathing; and second, tightness of the throat muscles connected with the voice apparatus. Take these in connection with high pitch and poor placement of tones, and you have reasons for poor quality in a great number of voices.

Test your own throat for tightness. The chances are that you are wearing a tight, stiff collar of muscles to impede the quality of your voice. This tightness can be relaxed by some simple exercise, if one will pay attention.

The deep breathing which is so essential can become a habit if one will practice it faithfully. The tone placement and pitch can be corrected without difficulty, if worked on with a will and a method.



Architects' rendering of the new World Headquarters of Toastmasters International.



Founder's District Governor Amos W. Randall addresses Toastmasters and guests at ground-breaking ceremonies.

## Groundbreaker in Santa Ana

**G**ROUND-BREAKING CEREMONIES for the new world headquarters of Toastmasters International were held in April before a sizable gathering of Toastmasters, Santa Ana and Orange County officials and guests. Founder Ralph C. Smedley and International President George J. Mucey turned the first spadefuls of earth.

"The 27,000-square-foot, \$500,000 structure will service more than 3,300 Toastmasters clubs in 40 countries and territories throughout the free world," said Maurice Forley, executive director.

Participating in the ceremonies in addition to President Mucey and Founder Ralph C. Smedley were: Orange Co. Supervisor C. M. Featherly, Santa Ana Vice Mayor Royal Hubbard, architects Julius Oblatt, Everett E. Parks and Paul O. Davis, International Director Paris Jackson and Past International Director Roy D. Graham. Founder's District Governor Amos W. Randall served as toastmaster.

Toastmasters stand ready to assist Smedley and Mucey in excavating site for new World Headquarters. Center, directly back of sign, International Director Paris Jackson; front row, extreme right, Past International Director Roy D. Graham.

Founder Smedley and President Mucey turn first ground. Left to right: Frank Gelinias, secretary-manager, Santa Ana Chamber of Commerce; Royal Hubbard, vice mayor, Santa Ana; Smedley; Mucey; C. M. Featherly, supervisor, Orange Co.; Maurice Forley, executive director, TMI; and John M. Kennedy, president, Van Nuys Club 914-52.



## Convention Countdown

**T**HE 30TH ANNUAL Toastmasters International Convention countdown is under way with more than 100 Toastmasters preparing to take part in the program at Seattle's Olympic Hotel, July 27-29.

Eric Johnston will be the featured speaker at the President's Banquet, Friday, July 28. NBC Commentator Chet Huntley, originally scheduled for the banquet event, has been given a special news assignment in Spain.

Johnston has served the administration of the last three Presidents and is serving in the present administration. In the motion picture industry, he is president of the Motion Picture Association of America, the Motion Picture Export Association of America, and the Association of Motion Picture Producers. In business, he owns and operates electrical retailing, wholesaling and manufacturing firms in Spokane, Wash. He held the presidency of the Chamber of Commerce of the United States for four consecutive terms—an unprecedented tenure. Currently he is a director of a dozen major corporations, including airlines, banks and insurance companies.

In public service he is chairman of the Committee for International Economic Growth and serves on the official U.S. National Citizens Commission for NATO. In 1953, President Eisenhower appointed him an ambassador to carry out a special mission in the Near East. In

1951, he was administrator of the Economic Stabilization Agency.

Johnston has been decorated by 15 countries for distinguished service. He holds America's highest civilian award, the Medal of Merit for service to the nation in World War II.

Johnston is an articulate speaker and his experience as a spokesman for business and industry and for government makes him an outstanding choice for the President's Banquet.

On the lighter side, delegates and guests will have an opportunity to hear cartoonist Virgil "VIP" Partch at the Friday Fellowship Luncheon. Mr. Partch draws "Big George," a daily feature in more than 100 newspapers. He is also a regular contributor to national magazines. He will illustrate his humorous talk as he describes how a cartoonist communicates with the public.

Herman E. Hoche of Minneapolis, Minn., first vice president of Toastmasters International and general chairman for the educational sessions, said they are being built around the theme "Building Better Toastmasters," and will present a wealth of information and ideas which delegates can use in improving their club operations and programs.

The first educational session on Friday morning, he said, will include brief opening remarks by Dr. Ralph C. Smedley, founder of Toastmasters, and a keynote address by



Norman Allen, Headquarters Director, Management Development, Boeing Airplane Company. International Director Dr. Ralph G. Iverson (Menomonie, Wisc.) will serve as chairman for the session and will introduce a four-man panel discussion on "Building Better Clubs." Following presentations by members of the panel, panelists will hold an open discussion. An audience question-and-answer period will close the first half of the Friday morning program.

The second half of Friday morning session will be a panel discussion of club, area and district operations.

"Building Better Programs" will be the subject for the Friday afternoon educational session under the leadership of International Director Dr. Arthur E. Dracy (Brookings, S. Dak.).

The second portion of the Friday afternoon session will demonstrate how Toastmasters can improve their individual speeches by offering five types of speeches. Each speaker will be evaluated by an expert evaluator.

International Director Robin Dick (Vancouver, B. C.) will conduct the two-part Saturday afternoon educational session. The first half will present experts in the field of communication explaining methods for "Building Better Public Relations." The closing portion will be "Summing Up" by past International Director Harold J. Carper (Denver, Colo.); L. K. Wright, past governor, District 36 (Wash-

ington, D. C.), and International Vice President Herman E. Hoche.

In addition to educational sessions, the three-day convention will include the annual business meeting and election of officers, an International Night Salmon Bake, the Fellowship Luncheon, President's Banquet, Breakfast with the Founder, and Regional and International Speech contests.

### Canada Calls

Issuing an invitation to visit Canada, James W. McEvay, governor of District 21, said, "We invite Toastmasters and their families to visit our capital city of Victoria and the great metropolitan center of Vancouver. Victoria, 'a bit of old England' transplanted to North America, is one of the most beautiful cities in the world. Vancouver is the largest city in Western Canada and the third largest city in the Dominion."



McEvay said the district has planned a "no host" smorgasbord dinner Sunday night for those who plan to stay over in Victoria. Price of the dinner will be about \$2.

Three tours, he said, will leave Seattle by steamer at 8 a.m., Sunday, July 30, arriving at Victoria at 11:50 a.m.

*Tour A* is a two-day trip. It includes round-trip steamer transportation, a 2¾-hour Gray Line Tour of Victoria, and overnight hotel accommodations at the Empress Hotel or at one of the other popular hotels. Price per person, including a single room at the Empress Hotel is \$23.80. Price per person,

including a twin room at the Empress Hotel is \$21.30. Price per person, including a single room at one of the other popular hotels is \$19.30, and \$17.80 for a twin room. *Tour A* will leave Victoria at 5 p.m., Monday, July 31, arriving at Seattle at 9 p.m.

*Tour B* is a one-day tour. Delegates taking this tour will be back in Seattle at 9 p.m., Sunday. Price of *Tour B*, which includes round-trip steamer transportation, and a 2¾-hour Gray Line Tour of Victoria, is \$10.25 per person.

*Tour C* ends in Vancouver, permitting delegates to return to Seattle at their own option. *Tour C* includes one-way steamer transportation to Victoria, a 2¾-hour Gray Line Tour of Victoria, overnight

hotel accommodations at Victoria, and bus transportation to Vancouver. Price of *Tour C* per person, including a single room at the Empress Hotel in Victoria, is \$24.25. Price per person, including a twin room at the Empress Hotel, is \$21.75. Price per person, including a single room at one of the other popular hotels, is \$19.75 and \$18.25 for a twin room.

McEvay said delegates may return to Seattle from Vancouver either by bus or by air. First class air fare is \$12.

Prices quoted do not include tax.

Toastmasters may make advance reservations on the form below. Reservations may also be made at the convention until 5 p.m. Friday, July 28.

### PRE-REGISTRATION FORM FOR BRITISH COLUMBIA TOURS

Name \_\_\_\_\_

Club No. \_\_\_\_\_ District No. \_\_\_\_\_ Tour Selected: A ; B ; C

No. of persons in party (if children, state age) \_\_\_\_\_

Hotel Accommodations:

Empress Hotel ; Other ; Single ; Twin

How many will attend "no host" dinner? \_\_\_\_\_

Mail form to: J. W. McEvay

401 Treebank Drive

Victoria, British Columbia

## HOME OFFICE

# TOASTscripts

★ ★ ★ ★ ★

**William Guy** is a member of Gate City Club 759-20 in Fargo, North Dakota. In 1956, he appeared on the educational program at the International Convention at Detroit. In 1957, he was a Regional Speech Contest contestant at the Dallas Convention. And what's he doing now? He's the newly elected governor of North Dakota. Governor Guy credits his Toastmasters training as a contributing factor in his election. He's pictured on the opposite page being congratulated on Inauguration Day by Past International Director Floyd C. Wangrud, also a member of the Gate City club.

\* \* \*

*It's William Johnson's (Club 214-40, Columbus, Ohio) tongue twister and it appeared in North American Aviation's "Take-Off":*

*Toastmasters takes troubled talkers through trusty thorough techniques, trying to tantalize their talents, teaching them to tackle the thoughts that terrify the tender-hearted, terminating temporary tendencies to thicken, thereby titillating tongues to triumphant travails."*

\* \* \*

**Elected to the presidency** of the Dad's Club of an elementary school in Jacksonville, Fla., C. H. Pullen, Public Relations chairman

for Saturday Morning Toastmasters 2840-47, made effective use of his Toastmasters training in his appeal to prospective members. And it worked. Attendance jumped from an average of seven to 27. The members of the Dad's Club now call Pullen "Mr. Toastmaster President."

Other members of Club 2840-47, including President Roy M. Pooley, have been aiding the Dad's Club by serving as judges at club debates on educational subjects. Explaining why he believes individual Toastmasters should welcome such opportunities, President Pooley says: "As a member of an educational institution assisting men in all walks of life in better speech, the opportunity to serve other educational institutions of higher learning is a wonderful privilege."

\* \* \*

*The lights went out during this year's Area 5, District 48 Speech Contest, just as Toastmaster Tom Roberts was about to introduce the first speaker. But Roberts was equal to the occasion. He called for candles and resumed the contest by candlelight. When power was restored, he requested that the lights remain off so that all contestants would receive equal treatment. The four speakers presented*

*their speeches by candlelight, the evaluations were given by candlelight and the contest was an outstanding success.*

\* \* \*

**Salutes:** To Duane LeTourneau, past president of Club 575-9 (Moscow, Idaho), who was recently selected by the student body of the University of Idaho as one of 15 outstanding faculty members; to Steve Ogden, governor, Area 12, District 40, for being selected 1961 chairman of the Central Ohio Valley Section, American Chemical Society; to G. J. Hart of Westinghouse Wednesday Club 1539-30 (Chicago), who has an attendance record of 127 consecutive meetings! Can anyone top this?

\* \* \*

*A salute is definitely in order for Toastmaster Jack A. Gibbs, the most prominent member of Elmendorf Toastmasters Club 2379-U (Alaska). Toastmaster Gibbs, commanding officer at the Elmendorf base, has just been promoted to the rank of brigadier general. But he won't be staying in Club 2379. Under a bylaws change, the club is restricting its membership to non-commissioned officers so the officers have formed their own club—Polaris Officers Toastmasters Club 2985-U.*

\* \* \*

**You can learn** all sorts of things in a Toastmasters club—even how to file bankruptcy. Members of Hollywood-Downtown Club 141-50 (Hollywood, Calif.) got an insight into the workings of bankruptcy court when Toastmaster

Robert Zakon, representing a client in a bankruptcy proceeding before the Federal Court of Appeals, presented his case to the club just as he planned to present it in court. To create the courtroom atmosphere, members served as judge, opposing counsel and jury.

\* \* \*

*P.S. We don't know if it's a record or not, but C. L. Montgomery, governor, Area 1, District 11, and George Rey, Bud Mendenhall and Jon Lassus, all of Club 3293-11 (Fort Wayne, Ind.) attended three different club meetings in one day. . . . Over 300 Toastmasters, wives and guests attended the annual Fun Frolic as guests of Scott Officers Club 1690-8 and Scott Non-Commissioned Officers Club 2575-8 (Scott AFB, Ill.). Seven clubs participated in a series of humorous skits which replaced formal speech presentations. . . . All meetings of Twin Cities Club 735-39 (Marysville-Yuba City, Calif.) are recorded and rebroadcast over local radio station KUBA. . . . The Livermore Falls Club 1341-45 (Maine) has been so successful with its speakers bureau that members are being booked three or four months in advance.*

Past International Director Floyd C. Wangrud congratulates TM William Guy on his election to the governorship of North Dakota.





# STOP! You're Killing Me

By ROY FORD

**H**OW DO YOU KILL a speech? Have you ever heard a speech that bored you stiff as you listened to it, because it was full of statistics and dry facts? Then have you discovered later that some of the facts and statistics given in the speech were in reality amazingly helpful and interesting?

What happened? The speaker was guilty of *killing his facts*. A factual speech in which the facts are killed equals a dead speech. It's as logical as a mathematical theorem.

How do you kill facts? Easy. Just state them *as is*: 68 million people voted in the last presidential election. The Titan missile weighs approximately 200 tons. At 375 m.p.h. one pound of thrust equals one h.p. The word *quiz* was added to the language by usage in England. The phrase *O.K.* was first used in America in 1840.

How can you take these facts and make them live? Sometimes a

simple comparison will turn the trick. Let's take that first fact about the election. Let's try stating it by comparison: the average general presidential election vote in the United States is approximately 40 million, but last year 68 million citizens voted. That's better—the fact begins to breathe a little. Let's try it once again for impact: United States voters, notably indifferent to their voting privilege, turned out in unprecedented numbers to pile up a new record in 1960—nine out of ten eligible people voted.

A simple comparison can give both life and impact to Fact No. 2. The Titan missile at launching weighs as much as a steam locomotive.

Fact No. 3: let's do a little simple figuring and interpret this formula into action. By the time a Titan missile has reached approximately 20,000 feet off the launching pad, it is developing 300,000 h.p.

Fact No. 4: here a little research

brings up an interesting story, lacking documentation, unfortunately, but entirely plausible. Two retired English army officers, sitting in conversation at their club, made a bet. One wagered that he could put a brand new word into common English usage within two weeks. He took a piece of chalk and wrote four letters—on trains, in railway stations, washrooms, on walls and sidewalks. By noon the next day everyone was using the word. It spread and has remained in our language because people through their curiosity picked up the four letters, made them into a word, and defined it. What were the four letters? *Quiz*. In England it means *to tease, to banter, to look at with a semi-humorous questioning*. In America it means, more directly, *to question, to interrogate*, and the noun, a quiz, is the bane of all college students, a short written examination.

Fact No. 5 calls for a little reading of history and the selection of one of the two or three stories which will best fit your particular purpose. The first one is given the most credence and seems to have the most authoritative backing, but some partisans hold tenaciously to the others.

President Martin Van Buren was busy reading and signing a mountain of state papers one afternoon in 1840. My name is much too long,

he sighed, and I am spending far too much time signing it. Everybody knows that I am from Kinderhook, New York, and my nickname is "Old Kinderhook." Why not use that?

Poising his pen above the paper he put his thought into action, and "Old Kinderhook" gained immortality as he signed the first state paper with O.K.

This story will be refuted hotly by those who hold that O.K. is a corruption of the Choctaw Indian word "okeh," meaning "it is so." Woodrow Wilson held to this theory tenaciously, and insisted that the word be spelled in that way.

Still others ascribe it to a mythical railroad clerk, Obadiah Kelley, who initialed all the parcels he received for shipment. Take your choice for the origin of a term that Bergen Evans, in his "Dictionary of Contemporary American Usage" calls: "... probably today the most widely used single term in human speech . . . used a billion times a day in informal speech and business notes and letters. . ."

The mere recitation of facts or the use of dry, disconnected facts can kill your speech. But when you liven your facts by associations, comparisons, or historical references, your facts can come alive—and your speech will be alive. Your reward will be a presentation well received and long remembered. ♦

Roy B. Ford of Sacramento, Calif., is educational vice president of NATOMA Club 2242-39, and also edits the excellent club bulletin, "NATOMA Newsletter." He is employed at Aerojet General, as assistant to Project Engineer, Titan Project, Liquid Rocket Plant.



## Record Review

**SPEAK UP!** is a complete voice and speech improvement course on two 12-inch LP Hi-Fi records. Hollywood Voice-Speech Institute, 5504 Hollywood Blvd., Hollywood 28, Calif., offers this unique album to Toastmasters at the special price of \$14.95, a discount of \$5.00. Members purchasing more than one album receive an additional discount of \$1.00 for each additional album.

Toastmasters can improve the effectiveness of their voice and speech quickly and easily by applying the principles and techniques contained in the **SPEAK-UP!** album. Here is an opportunity for members to spend pleasant hours between regular TM meetings developing their voice, speech and delivery techniques to the peak of effectiveness.

**SPEAK-UP!** demonstrates how to quell nervousness and increase self-confidence and vigor. The album contains almost one and one-half hours of recorded material in *identified steps* so that the listener can select and replay, as often as desired, the material most applicable to his needs.

**SIDE 1**  
Band 1—Introduction  
Band 2—Breathing  
Band 3—Voice Improvement  
Band 4—English Grammar

**SIDE 2**  
Band 1—Sounds and  
Pronunciations

**SIDE 3**  
Band 1—Reading and Speaking  
Band 2—Emotional Intensity  
Band 3—Nervousness

**SIDE 4**  
Band 1—Conversation  
Band 2—Preparing the Speech  
Band 3—Speaking on Platform  
Band 4—Speaking on Radio  
Band 5—Speaking on Television

Toastmasters will be delighted with the simplified breathing procedure contained in **SPEAK-UP!** which leads to quick voice improvement. TM members and their families will benefit from this instruction. Even children enjoy **SPEAK-UP!** and soon develop an appreciation for the important role their voice and speech play in their daily lives.

Hundreds of colleges, universities, business firms and professional people are using **SPEAK-UP!** Here's what a few of them say:

"For the first time in 20 years of close association with the field, here is a recorded speech improvement method to appeal to everyone."  
—George Walsh, Staff Announcer, CBS.

"This album should be of particular interest to our many friends from other countries who are not yet fluent in English."—Engineers & Architects Institute.

"The individual who uses **SPEAK-UP!** will pyramid his investment into a life-time return."—Stephen Aiken, Rich Plan Corp.

**Order from: Hollywood Voice-Speech Institute, 5504 Hollywood Blvd., Hollywood 28, Calif.**



## JUST IN JEST

Steno to irate boss: "Certainly I have a good reason for being late! It makes the day seem shorter!"

*It's true that you can't buy happiness with money, but it's pretty difficult to buy groceries with happiness, too.*

"I've solved that crime," the young policeman reported on his return to headquarters. "The one where the householder was struck on the head by an unknown assailant, just outside his back door."

"So soon?"  
"Yeah," said the policeman, rubbing his head. "I stepped on the rake, too."

*A child's idea of a balanced diet is a candy bar in one hand and an ice cream cone in the other.*

*A fool and his money . . . are frequently invited places.*

"I see you were last employed by a psychiatrist," said the employer to the applicant. "Why did you leave?"

"Well," she replied, "I just couldn't win. If I was late to work, I was hostile. If I was early, I had an anxiety complex. If I was on time, I was compulsive."

Another reason Americans won't go communistic is that when they hear the cry, "Workers arise," they think it's time for a coffee break.

*She didn't want to marry him for his money, but she just couldn't figure out any other way to get it.*

*Don't believe that most teenagers don't know the value of a dollar. It's about three gallons of gasoline.*

*Then there's the Texan who never brands his cattle. He sends them to San Antonio to be engraved.*

"Heavens, what a time I've had! First I got angina pectoris and then pneumonia, then arterio sclerosis and phthisis, and then they gave me hypodermics. I'd barely recovered when I got tuberculosis, with appendicitis, followed by tonsillectomy. Hardest spelling test I ever had."

*In this modern age there are too many people in too many cars in too much of a hurry, going in too many directions to nowhere for nothing.*

It's funny how a wife who can see right through you doesn't notice a missing button.

# Letters to the Editor

(Because of obvious space limitations we often print only pertinent portions of letters received. While only signed letters will be considered for publication, names of writers will be withheld on request.—Editor)

As the new bride of the young man in Canada whose letter you published in "Toastscrips" of your March issue of *The Toastmaster* under the heading "When you're in trouble." ("I'm getting married and the prospect of making a speech seems terrifying.") Now, "Never again," he says.

As to who helped him propose I refer you to "Just in Jest" in the same issue: i.e. "To a girl courtship is the art of helping a man discover for himself that he's going to marry her."

Mrs. C. B.  
(A Toastmaster's wife)

P. S. Do I look forward to Ladies' Night such as Lenore Weed describes?

Your magazine, *The Toastmaster* is always interesting to us. We enjoy the articles and find many of them helpful in so many respects.

I showed the March issue to our Director of Public Relations, calling his attention in particular to the feature story by W. Homer Turner, "In the Beginning Was the Word." He enjoyed it very much and has asked me to secure several additional copies of the March issue. I am wondering if that would be possible . . .

C. M. Tribur  
National Director  
Civic Relationships,  
Boy Scouts of America  
New Brunswick, N. J.

(Very possible—Ed.)

As the president-elect of the News-makers Toastmasters Club 1763-6 of Minneapolis, Minn., I want to tell you I enjoyed Dr. Smedley's column on officers which appeared in the April issue of *The Toastmaster* (Personally Speaking).

I am encouraging all the other incoming officers to read it carefully . . . We've got an interested and determined group of incoming officers. Our educational veep-elect is new (has given two talks) and I'm sure he'll plan interesting and varied meetings. All of them have received their materials from International and will read them I'm sure within the next ten days.

Reid T. Burns,  
Pres.-elect, Club 1763-6  
Hopkins, Minn.

I was fascinated by the controversial article utilizing only small words. The rebuttal letters and article contained many true statements, but completely missed or misstated the purpose of the original article. Small words were not claimed to be the only words. Almost all emphasis requires exaggeration. By the exaggerated exclusive usage of small words, the author was illustrating their power.

A great lingual debt is owed the Greeks, the Romans and the French who contributed the bulk of our multi-syllabic vocabulary, but to require that a writer in a short article or a speaker in a short speech state "the whole truth" and still illustrate a point is asking too much.

Ralph D. Williams  
Club 74-3  
Phoenix, Ariz.

I have never seen so comprehensive a report as the one given in the April issue of *The Toastmaster* by Maurice Forley. I think it is an excellent service to your members.

Martin Quigley, Jr.  
Editor, "Motion Picture Herald"  
Quigley Publications  
New York, N. Y.

We read your excellent magazine each month, and find it most interesting and stimulating.

Of late, we have noticed some correspondence with you, regarding an article which referred to The Pledge of Allegiance to the Flag. In the latest issue, for instance, we noticed a defense of the utilization of the Pledge to the Flag at each meeting which was written to you by Dave W. Jenkins from Phoenix, Arizona.

In case you are not aware of it, I think you might be interested to know that it is standard practice for all Kiwanis Clubs to repeat the Pledge to the Flag at each meeting. Many of these clubs have been doing this for forty years and I think that this is a good evidence of the fact that it is an accepted practice and one which patriotic Americans do not feel is unimportant.

Certainly, we would not want to say that 100% of our clubs follow this practice every week but I would say that the percentage is so high that one can practically infer that it is a unanimous procedure.

L. A. Hapgood  
Director Program Development  
Kiwanis International  
Chicago, Ill.

About eight years ago when I joined the South Bend Scottish Rite No. 1 Toastmasters club, I owned an office equipment business and knew that ability to express myself better would pay dividends. Apparently something rubbed off for in a short time I was elected state president and eventually regional governor for the National Office Machine Dealers Ass'n. At that time I started to give a number of talks on sales and advertising . . . usually before our Toastmasters club first for evaluation.

Last year I started a new business in which public speaking is a full-time job. The enclosed brochure briefly describes the type of program I present. Speaking before service clubs from four to ten times weekly plus as many as six 30-minute talks a day forcefully bring to the fore many Toastmaster lessons. The public speaking courses I had in high school and college certainly were beneficial; but the outstanding experience of Toastmasters training gave the many extra pluses that presented this opportunity.

N. Dean Leininger  
Mnemonics Research Institute  
Key Memory Course  
South Bend, Ind.

We would be very happy to have your members interested in speaking on behalf of CARE contact this office. We have an abundance of material and shall be glad to offer them every assistance.

Edward J. Flynn, Director  
CARE (Cooperative for American Relief Everywhere, Inc.)  
7046 Hollywood Boulevard  
Los Angeles 28, Calif.

# New Clubs

(As of March 15, 1961)

- 870-13 NEW MARTINSVILLE, West Virginia, *New Martinsville*, 2nd & 4th Wed., 6:30 p.m., The Court Restaurant.
- 994-8 O'FALLON, Illinois, *O'Fallon*, Thurs., 6:30 p.m., Cow Shed Steak House.
- 1536-12 SIMI, California, *Simi Valley*, Wed., 7 a.m., American Legion Hall, Santa Susana.
- 1541-14 BRUNSWICK, Georgia, *Marshmen*, Tues., 7:30 p.m., CPO Mess (Open), NAS Glynco.
- 1725-24 NORFOLK, Nebraska, *Morning*, Mon., 7 a.m., Hotel Madison.
- 2373-5 SAN DIEGO, California, *U. S. Naval Hospital San Diego*, Tues., 11:45 a.m., San Diego Naval Hospital.
- 2390-19 CLARINDA, Iowa, *Clarinda*, 2nd & 4th Mon., 6:30 p.m., Copper Skillet Restaurant.
- 2530-30 CHICAGO, Illinois, *I.S.P.E.*, 2nd & 4th Tues., 6 p.m., Toffenetti's Restaurant, 65 West Monroe.
- 2586-7 PORTLAND, Oregon, *Sundial*, Wed., 6:30 a.m., Trousdale Airport Cafe.
- 2652-46 NEW CITY, New York, *Rockland*, alt. Mon., 7 p.m., Elms Restaurant.
- 2658-28 WAYNE, Michigan, *Wayne*, Wed., 7:30 p.m., Wayne Branch YMCA.
- 2709-20 MINOT AFB, North Dakota, *Northlanders*, Wed., Non-Commissioned Officers Club, 6 p.m., alt. 421A Field Training Detachment Bldg., 7 p.m.
- 2793-40 LOCKBOURNE AFB, Ohio, *Tale-Pipers*, 2nd & 4th Wed., 7 p.m., Lockbourne Officers Club.
- 3023-52 VAN NUYS, California, *RCA-Balboa*, 2nd & 4th Mon., 6 p.m., Concord House, 16141 Roscoe Blvd.
- 3118-U CLEAR, Alaska, *Billikin*, Tues., 7 p.m., Composite Bldg., Clear BMEWS Site.
- 3224-38 PHILADELPHIA, Pennsylvania, *HHFA*, Mon., 12 noon, Lanni's Restaurant.
- 3251-21 ALERT BAY, B. C., Canada, *Alert Bay*, 1st & 3rd Fri., 8 p.m., Library Building.
- 3258-U SASEBO, Japan, *Kujuku Shima*, 1st & 3rd Tues., 6 p.m., The Kokai Room of the Town Club.
- 3260-46 MURRAY HILL, New Jersey, *Murray Hill*, Wed., 5:30 p.m., Bell Telephone Laboratories.
- 3262-61 MONTREAL, Quebec, Canada, *Canadian Credit Institute*, Thurs., 6 p.m., Berkeley Hotel, 1188 Sherbrooke Street West.
- 3263-36 COLLEGE PARK, Maryland, *Columbian*, 1st & 3rd Wed., 8 p.m., K of C Hall, 9300 Baltimore Blvd.
- 3264-60 WOODSTOCK, Ontario, Canada, *Canadian Legion (Woodstock)*, every second Wed., 8 p.m., The Canadian Legion Club Rooms.
- 3265-44 DALHART, Texas, *Dalhart*, Mon., 7:30 p.m., Dalhart High School.
- 3266-6 REDWOOD FALLS, Minnesota, *Redwood Falls*, Mon., 6:30 p.m., DeLuxe Motel and Cafe.
- 3267-36 VIRGINIA BEACH, Virginia, *Virginia Beach*, Wed., 6:30 p.m., Pine Tree Inn, Lynnhaven.
- 3268-46 BERNARDSVILLE, New Jersey, *Somerset Hills*, 2nd & 4th Mon., 8 p.m., Somerset Hills YMCA, 35 Mill Street.
- 3269-30 CHICAGO, Illinois, *Fundster*, Wed., 12 noon, Central YMCA.
- 3270-36 BALTIMORE, Maryland, *Midtown*, alt. Tues., 5:30 p.m., 2510 St. Paul.
- 3271-38 LESTER, Pennsylvania, *Turbiners*, 1st & 3rd Fri., 1 p.m., Westinghouse Electric Corp.
- 3272-36 ARLINGTON, Virginia, *DCA*, Wed., 12 noon, Hogates Arlington House.
- 3273-36 WASHINGTON, D. C., *Topicmasters*, 2nd & 4th Mon., 12 noon, V. A. Munitions Building, Room 3035.
- 3274-10 MASSILLON, Ohio, *Perry Heights*, 2nd & 4th Mon., 6:30 p.m., Hull Insurance Agency Office.
- 3275-36 WASHINGTON, D. C., *Lamplighters*, 2nd & 4th Tues., 12 noon, Room 3035, Munitions Bldg.
- 3276-12 POINT MUGU, California, *Point Mugu Officers'*, Thurs., 5 p.m., Officers Club.
- 3277-38 BRIDGETON, New Jersey, *Bridgeton*, 2nd & 4th Mon., 6 p.m., Fiorani's Diner.
- 3278-18 SILLOTH, Cumberland, England, *Silloth*, every 3rd Mon., 7:30 p.m., The Skinburness Hotel.
- 3279-18 BEDFORD, England, *Bedford*, 2nd & 4th Mon., 7:30 p.m., The Kings Arms Hotel.
- 3280-56 MATAMOROS, Tamaulipas, Mexico, *Matamoros*, 1st & 3rd Thurs., 8 p.m., Casino Matamorensis.
- 3282-36 RICHMOND, Virginia, *Richmond Quartermaster Depot*, 1st & 3rd Wed., 5 p.m., Richmond Quartermaster Depot.
- 3283-22 KANSAS CITY, Missouri, *New Frontier*, Mon., 12 noon, YWCA, 1010 McGee Street.

# DISTRICT GOVERNORS

1960-1961

- F Amos W. Bandall  
John H. Lee  
3. Dr. Ivan J. Shields  
4. Robert E. Giesell  
5. Wm. F. Loerke, Jr.  
6. Jack R. Pelinka  
7. Richard V. Case c/o NW Natural Gas Co., 920 S. W. 6th Ave., Portland 4, Ore.  
8. Carlos E. Harrison  
9. William G. Edward  
10. Victor F. Vance  
11. Vincent A. Miller  
12. Robert H. Robinson  
13. Pascal N. DeLacio  
14. Robert E. Perkins  
15. William B. Kerr  
16. O. Willard Holloway  
17. John E. Austreng  
18. Ian F. Brock, A.C.I.S.  
19. Randall E. Winters  
20. Lloyd H. Nygaard  
21. James W. McEvay  
22. Arthur E. Bone  
23. Jack Gilliam  
24. Paul E. Quinlan  
25. Wm. P. Scarborough  
26. Frank M. Krasovec  
27. Howard L. Crouse  
28. James E. Nally  
29. Moses E. Brener  
30. Peter Stanley  
31. Edward G. Hines  
32. Wilfred Woollett, Jr.  
33. Lee W. Bickerstaff  
34. C. Robert Otis  
35. Richard W. Garde  
36. Maurice L. Etzell  
37. Robert S. Galloway  
38. Edmund Thelen  
39. A. Carter McClure  
40. Henry M. Anderson  
41. Alvin G. Reher  
42. Roy V. Maber  
43. Billy J. Dunning  
44. William W. Densford  
45. Deane S. Stevens  
46. William Gerber  
47. Charles Stacey Swan  
48. Paul W. Markwood, Jr.  
49. Joseph G. Blackburn  
50. Douglas H. Johnson  
51. Charles L. Hutson  
52. Richard C. Nelson  
53. Charles H. Leiper  
54. William H. Stoermer  
55. Edward M. Smyth  
56. Dave Horger, Jr.  
57. Roy Kahn  
58. John Sanders  
59. Alexander Coon  
60. Stanley Ditchfield  
341 W. Orange Grove Ave., Pomona, California  
3551 92nd N. E., Bellevue, Washington  
127 E. 15th St., Tempe, Arizona  
122 Benito Ave., Santa Cruz, California  
1625 Linwood St., San Diego 1, California  
13414 Garfield Ave. So., Savage, Minnesota  
641 Warrenton Dr., Kirkwood 22, Missouri  
2340 Ninth Ave., Lewiston, Idaho  
Mt. Pleasant Rd., Box 524, RD 2, Clinton, Ohio  
923 State St., St. Joseph, Michigan  
112 Princeton, Las Vegas, Nevada  
9 Carleton Dr., Pittsburg, Pennsylvania  
1090 McConnell Dr., Decatur, Georgia  
1390 12th St., Idaho Falls, Idaho  
1503 No. 33rd, Lawton, Oklahoma  
1814 Sanders, Helena, Montana  
8 Scotland St., Edinburgh 3, Scotland  
3728 River Oaks Dr., Des Moines, Iowa  
1714 No. Seventh St., Bismarck, North Dakota  
401 Treebank Dr., Victoria, B. C., Canada  
912 E. Commercial St., Springfield, Missouri  
1105 Caminito Alegre, Santa Fe, New Mexico  
2435 Winthrop Rd., Lincoln, Nebraska  
1408 Shields Dr., Sherman, Texas  
1535 So. Franklin, Denver 10, Colorado  
3517 N. Hayston Ave., Fresno 3, California  
1508 Gould Rd., Toledo 12, Ohio  
830 Audubon Bldg., New Orleans, Louisiana  
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99 Putnam St., Quincy 69, Massachusetts  
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